

# Town of Vandemere

*North Carolina*



## *Town Board Meeting*

March 2024





# Town of Vandemere

1042 Pennsylvania Avenue, P.O. Box 338  
Vandemere, North Carolina 28587

Office- (252) 745-5473 / 5480

[www.vandemerenc.com](http://www.vandemerenc.com)

**and**  
**Regular Board of Commissioner's Meeting**  
**Vandemere Town Hall**  
**Monday, March 11, 2024**  
**6:30 PM**

- I. Call to Order, Mayor Sandra Snipes
- II. Invocation and Pledge of Allegiance
- III. Quorum Establishment
- IV. Approval of Agenda
- V. Approval of Minutes
  - a. Regular Board of Commissioner's Meeting 14 February 2024
- VI. Mayor's Comments
- VII. Work Session
  - a. Zoning Ordinances Update
- VIII. Public Comment
- IX. Department Updates
  - i. Parks and Recreation
  - ii. Economic Development
  - iii. Emergency Management
  - iv. Infrastructure
  - v. Environmental Public Health
- X. 5 Minute Recess

- XI. Financial Review- Sue Britt, Town Clerk
  - a. Black Mountain Software
  - b. Budget
  - c. Deadlines
  - d. Grants
    - i. American resource Plan Act (ARPA)
    - ii. NC resilient Coastal Communities Program (RCCP)
    - iii. Federal Emergency Management Agency (FEMA)
  
- XII. Unresolved Business
  - a. Formally vote in new departments
  - b. Informational update and vote in a Finance Officer
  - c. Adopting the Pamlico County Dangerous Animal Ordinance
  - d. Informational update and decision on First and Main street repair
  - e. Informational update and decision on Zumba Class
  - f. Informational update and decision on after-hours phone
  
- XIII. New Business
  - a. 2014 Property Tax Payment
  - b. Tractor Grant Spending and Deadline
  - c. Grant Opportunity
    - i. T Mobile
  - d. Proposal for Open Town Hall
  
- XIV. Closed Session
  - a. Per 143-318.11. (a) (5)
    - i. Local employment contracts
  - b. Per 143-318.11. (a) (6)
    - i. Clerk job description
    - ii. Proposal for a Town Administrator
  
- XV. Adjourn
  
- XVI. Next meeting 8 April 2024 at 6:30 PM